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## CONSTITUTION

1. The League shall be known as the **Central Somerset Pool League**.
2. The league is formed to further the interest of pool players and promote the game within the area, also to promote competition in the principle and practice of fair play.
3. The officers of the league will be elected annually (minimum) and should ideally consist of:-

### Officer Basic Duties

- a) **Chairman:** The chairman or designated officer shall conduct all meetings.
- b) **Vice-Chairman:** The vice chairman shall provide cover for the Chairman in their absence.
- c) **Secretary(s):** The secretary, or designated officer, shall take the minutes of all meetings.
- d) **Treasurer:** It shall be the duty of the treasurer to keep financial records of the league in a clear and proper manner and to produce balance sheets at each meeting if appropriate.
- e) **Fixtures & Results Secretary:** It shall be the duty of the fixtures & results secretary to produce the fixtures, supply the results to the league and to produce result cards for inspection at committee meetings by league members if required. Result cards should be kept up to the start of the new season in case of dispute.
- f) **Competitions Secretary:** It shall be the duty of the competitions secretary to make sure all competitions are run in a correct and proper manner.
- g) **Web Secretary:** It shall be the duty of the web secretary to make sure the web site is maintained with the latest information.

### **Roles may be combined at the discretion of the committee.**

4. The officers of the league together with one member of each team in the league shall form the committee.
5. Any three members of the committee shall form a quorum.
6. The AGM of the league will be held between July and September. When possible, this should be at a neutral venue.
7. The committee may at any time call an EGM.
8. At the AGM all members present may have one vote per team or committee member, but the chair person has only a casting vote.
9. At an EGM or committee meeting each team may have one vote, each officer also has one vote, but the chairman has only a casting vote.
10. The committee shall meet as required during the season. There will be no meeting during the month of December. Minutes shall be taken for all meetings. The venue for the next meeting is to be chosen each time by the committee and published online.

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11. All officers are able to receive monies which are to be presented to the treasurer at each meeting.
  12. All league fees will be decided at an AGM/EGM.
  13. Team registration fees must be paid at the AGM and submitted with a team registration form for the new season. Player registration forms will be provided on submission of a team registration form.
  14. The Captains cup will take place two weeks after the AGM. All player registration forms, monies and end competitions must also be submitted by this date.
  15. On registration, a team shall produce a list of at least 5 players to be registered for that team and associated fees.
  16. No more than 10 players can be registered at a time for a single team.
  17. New Player registration after the season has commenced must be completed 24 hours prior to playing for a team. Once registered, players can play for no other team unless a transfer takes place.
  18. Transfers may not take place during the second half of the season. The second half of the season is defined as the first match after the turnaround point. Transfers are only complete once the appropriate form and fees have been paid. 24 hours' notice is also required for all transfers.
  19. When there are two or more divisions within the league, promotion and relegation will operate at the end of each season (normally 2 up - 2 down with an emphasis on an even number of teams in each division where possible). The top two teams in a division always get promoted.
  20. The league will not hold themselves responsible for any loss, damage, accident or any other contingency that may arise while a member is taking part in any match or function to do with the league.
  21. The committee reserve the right to refuse membership to any team or individual without giving reason.
  22. The league rules will be based upon the World 8 Ball Federation rules. Differences will be noted in the league copy of these rules.
  23. All expenses must be fully authorised by two of the following: Chairman or acting Chair person, Treasurer or Secretary.
  24. Officers of the league do not receive honorariums.
  25. Officers of the league will receive expenses on production of receipts.
  26. Disciplinary actions arising from matches may be agreed by the committee. The committee's decision is final.
  27. All disputes arising as to matters connected with the league or to its management not provided in the constitution shall be settled by the officers of the league. If this proves unsatisfactory to all parties, the dispute can be referred to and settled by the committee, whose decision will be final.
  28. Rules concerning the constitution or basic rules of the league can only be changed at an AGM/EGM. Proposed changes of this nature should be in writing to the committee at least 14 days prior to an AGM/EGM where they will form part of the agenda.

29. Where possible, team and 3-A-Side competition draws shall take place at committee meetings. Singles and Doubles matches shall be drawn on the night of the match from those at the venue. A quorum is required to conduct a valid draw. All KO Competitions are to be drawn at random.

30. The Captain's cup shall be drawn on the night from those present who have entered a team. The draw shall consist of registered captains only, not representatives.

31. Draws for finals and presentation nights shall be conducted on the night.

32. All complaints/grievances must be presented to the committee, in writing and will be discussed at the next available meeting.

33. Team names longstanding at a venue may not be transferred by teams wishing to change venues unless approved by the committee.

34. At least 3 regular players from a team must be re-registered from one season to the next to qualify as the same team. Where teams split, this is determined by the 3 most regular players.

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Constitution Amendment History:

Revision	Author	Date	Comments
Rev. 1	Dan Caruso	25/01/2012	Initial Revision
Rev. 2	Dan Caruso	06/07/2012	Updated after a committee meeting held on 5 <sup>th</sup> July 2012
Rev. 3	Dan Caruso	22/08/2013	Updated with 2013 AGM decision to reduce registration period to 24 hours
Rev. 4	Dan Caruso	04/10/2016	Updated to include changes from 2014-2016 AGM's agreed on 4 <sup>th</sup> October 2016